

REQUEST FOR REIMBURSEMENT OF COST/PRICE CEILING INCREASE

DATE: _____

Project Name:_____ MGPTF Project Number:_____

INSTRUCTIONS: This request should be made only when additional costs will be incurred due to extenuating circumstances beyond normal control or when it is observed that an addition/change to the scope of work would be beneficial to progress toward remediation of the site. This form can be used only when the request for an increase would not cause the reimbursement cost ceiling to exceed 125% of the original cost ceiling. Section 1 through Section 4 must be completed by the tank owner and his engineering firm/contractor. Additional pages may be submitted to supplement Section 1 through Section 3 if needed. Section 5 will be completed by the Mississippi Department of Environmental Quality (MDEQ) Underground Storage Tank (UST) Branch. A copy will be returned to the tank owner and his engineering firm/contractor.

SECTION 1. REASON FOR REQUEST OF COST/PRICE CEILING INCREASE:

SECTION 2. COST ESTIMATE FOR THE ABOVE:

A: DIRECT LABOR				
PERSONNEL CLASSIFICATION	ESTIMATED HOURS	HOURLY RATE	ESTIMATED COSTS	TOTALS
DIRECT LABOR TOTAL:				\$
B: INDIRECT COSTS	RATE	BASE	ESTIMATED COSTS	
INDIRECT COSTS TOTAL:				\$

C: OTHER COSTS				
ITEM	QUANTITY	UNIT RATES	ESTIMATED COSTS	TOTALS
OTHER COSTS TOTAL:				\$
TOTAL ESTIMATED COSTS:				\$

SECTION 3. COSTS TO DATE VERSUS BUDGETED COSTS

TASK	BUDGET	COSTS TO DATE	PERCENTAGE OF TASK COMPLETED

SECTION 4. TANK OWNER AND ENGINEERING FIRM/CONTRACTOR CERTIFICATION:

I hereby certify that the change/addition to the scope of work is necessary due to unforeseen circumstances or will be beneficial to the progress toward remediation of the site. The undersigned tank owner and engineering firm/contractor agree to this change/addition to the scope of work. It is understood that reimbursement to the tank owner for this change/addition to the scope of work will be limited to the MDEQ approved amount and subject to the latest "Mississippi Groundwater Protection Trust Fund Reimbursement Procedures and Limitations". I understand reimbursement for this change/addition will not be granted unless I have financial approval by the MDEQ UST Contracting Officer.

Tank Owner Representative Signature

Engineering Firm/Contractor Representative Signature

SECTION 5. MDEQ APPROVAL:

MDEQ Approved Addition to Cost Ceiling : \$ _____

Technical Approval
MDEQ UST Project Manager

Financial Approval
MDEQ UST Contracting Officer